

Minutes

PARTICIPANTS	AGENDA
<ol style="list-style-type: none"> 1. Katrien Crommelinck (Belgium) 2. Adil Tugyan (Turkey) 3. Julija Kanto (Latvia) 4. Zsuzsanna Gyenizse (Hungary) 5. Júlia Lang (Hungary) 6. Diogenes Pantoulis (Greece) 7. Sonia Bayo (Spain) 8. M.Amparo Fernandez (Spain) 	<ol style="list-style-type: none"> 1. IMPLEMENTATION OF THE PROJECT <ul style="list-style-type: none"> • Products and tasks on the etwinning • Dates for the rest of the mobilities • Tasks for next mobilities, this year 2. MOBILITY TOOL <ul style="list-style-type: none"> • Write the information on the mobility tool: update 3. AFTER MOBILITY: DIFFUSION AND ASSESSMENT <ul style="list-style-type: none"> • Erasmus Corner • Web of the school • Blog of the Project, with labels and the Diary page • Social online networks (personal, of the Project, of the school...) • After every mobility: Online ASSESSMENT questionnaire on the website 4. PLANNING MOBILITY 3 IN TURKEY <ul style="list-style-type: none"> • Dates, participating people, accommodation, transfer airport to Rize

This first coordination meeting began at **10 am on January 15, 2020** in the school GO, Atheneum Zottegem in Zottegem. It was attended by the coordinators and teachers of the partner countries participates in this mobility. It began by commenting each point on the planned agenda but not in the same order.

1) Mobility tool (SEPIE, Spanish agency)

The coordinator remembers a few things that must be taken into account:

Project management and implementation. Every month during 5 months you have to add 250 euros.

- Revision of Budget items for each country
- The number of people on the contract is different from" reality. The minimum you need to write on the contract is always 4 students/ 2 teachers. It depends on the country, if your budget allows you to have more people go ahead.

2) Other project events.

- Only the coordinator has access and can write and modify the info calendar of different activities; if the other countries have organised more activities they have to inform Amparo to add it to the mobility tool. –
- Every country can check the budget.
- When the project is finished all the coordinators will organise a final report of the project together.
- Amparo reminds the participants of the meeting that they should take into account that we need to have some money left to arrange one extra mobility.
- Another issue is deciding the place and dates of next meeting.

3) Implementation of the project.

a) Products and tasks on the etwinning.

- Amparo recommends asking students to write some commentaries about the products that are being unloaded. Turkey will organise one activity about participating in forums.

b) Twinspace.

It is suggested that the participating countries not only upload the materials, but also post it.

A few things about next mobilities are reminded:

- January- blogs. One student can be registered as administrator and invite the other students. Every student need to publish something on the blog, maybe one every month until the project is finished.
- February, march- to elaborate and publish a decalogue. The Safer Internet Day will be celebrated on Tuesday, 11 February 2020. The participating countries can use a movie about cyberbullying. The final products (video, posters...) can be printed and posted.
- March- ebook. Every country chooses one item:
 - Spain : cultural heritage.
 - Greece: science and technology
 - Hungary: they will choose it later on.
 - Turkey: freedom and equality.
 - Latvia: music and arts.

- Amparo suggests to use pictures taken during this mobility to illustrate the ebook.
 - Regarding Latvia Amparo reminds that even if this mobility moves the activity calendar remains.
 - To elaborate the timelines we use the same topics as in the ebook.
 - April- Conceptual maps of teaching units. Every subject creates one.
 - May- role- playing approach about a social problem, for example cyberbullying and xenophobia. (5 minutes max., one video for each country).
- Amparo insists that during the mobilities we need to save time to organise activities to show the student's job and discuss about it.

4) Dates of the mobilities.

- Turkey: dates are already fixed (11- 15th may)
- Hungary: maybe October 2020; Suzanne makes this suggestion, but it is holidays in Comunidad Valenciana. On the 19th- 23th of October are holidays in Hungary. Hungary is planning to invite the other countries to the university. The assistants agree to discuss it during the turkish mobility.
- Latvia: January 2021 ¿?
- Greece: March, better after the 10th.
- Spain: 10th- 14th May 2021

5) Assessment and diffusion.

- Every school has to revise the logo on their website.
- An online assessment questionnaire will be created and uploaded on the website, for both students and teachers, to create statistics.
- The blogs about the project need to be marked with labels so they can appear in the diary page of each country. This is important for national agencies to prove that you are working.
- Facebook is old- fashioned for students but useful for public diffusion.

This first session of the coordination ended at 12h, to go to have lunch.

On Friday 17 January, 10h we celebrated the second session to arrange the next mobility in Rize, Turkey

2^{sn} part- ZOTTEGEM COORDINATION MEETING 17th january

The main issue is to coordinate some details of the **Turkey mobility**.

1) Dates: 11th- 15th of May (10- 16th in total)

2) People: We have to inform about the number of teachers going to Turkey from each country. The number of students as well (boys and girls).

3) Provisional Excursions:

a) A visit to the Lipton factory (the tea company) is planned.

b) One day trip to Georgia that takes 2 hour journey. All the students may carry their passports just in case it is required to cross the border.

c) A visit to a monastery carved in the rocks.

4) Accommodation: Adil offers two options for the accommodation:

a) One hotel with more facilities, but a little further away from the city center; it takes about 10 minutes by bus to get there. The price is 55 euros per person. Adil has arranged a minibus.

b) **Okutur hotel**, located at the city center, costs 25 euros per person.

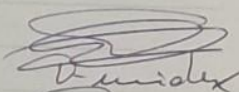
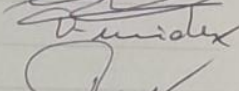
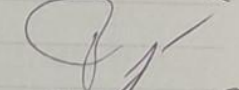
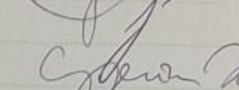
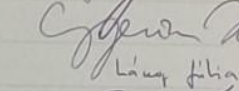
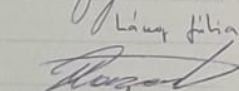
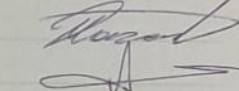
It is not necessary minibus because is closet he center and the school

5) Arrival and transportation. Participating countries need to buy connected tickets from Istanbul airport to Trabzon airport; a car to Rize has already been arranged. Families will pick up children from the airport.

*Adil is sharing a document on google drive, including all this info.

The meeting ended at 12 oclock to have dinner at school.

Coordination Meeting - Mobility 1

NAME	COUNTRY	SIGNATURE
Katrien Crommelinck	Belgium	
María Amparo Fernández	Spain	
Sonia Bayo	Spain	
Julija Kanto	Latria	
Zsuzsanna Gyenise	Hungary	
JÚLIA LÁNG	HUNGARY	
Progenis Pamboukis	Greece	
Adil Turker	Turkey	